2015–16 HOUSEHOLD INCOME AND EXPENDITURE SURVEY

MODULE 1 - DEMOGRAPHIC INFORMATION

TOKELAU NATIONAL STATISTICS OFFICE

IN ACCORDANCE WITH THE TOKELAU STATISTICS RULES (2013), ALL PRIVATE INFORMATION IN THIS FORM WILL BE KEPT STRICTLY CONFIDENTIAL

QUESTIONNAIRE ID AND LABEL

	HOUSEHOLD LISTING	S1.3	EDUCATIONAL STATUS
S1.1	DEMOGRAPHIC PROFILE	S1.5	COMMUNICATION STATUS
S1.2	ACTIVITIES LAST WEEK (Labour force status)	S1.6	HOUSEHOLD MEMBERS WHO LEFT THE HOUSEHOLD

HOUSEHOLD DETAILS

HIES HOUSEHOLD ID ☐ ☐ ☐   **Set A, B, C** ☐   **ROUND** ☐

HOUSEHOLD HEAD (HH)	First name		HOUSEHOLD SIZE	
	Surname		Males	☐ ☐
			Females	☐ ☐
			TOTAL	☐ ☐

Phone number (optional) _____

ISLAND _____ Code ☐   VILLAGE _____ Code ☐ ☐

Other information (optional) _____   FORM # ☐ of ☐

FIELD STAFF

ENUMERATOR	_____	Code ☐ ☐
SUPERVISOR	_____	Code ☐ ☐
DATA ENTRY	_____	Code ☐ ☐

DATE INTERVIEW COMPLETED ☐☐ / ☐☐ / ☐☐ (dd/mm/yy)   **DATE DATA ENTRY COMPLETED** ☐☐ / ☐☐ / ☐☐ (dd/mm/yy)

NOTES

SECTION S1.1: DEMOGRAPHIC PROFILE (ALL PERSONS)

[HM]	RELATIONSHIP TO HOUSEHOLD HEAD	DATE OF BIRTH	BIRTHPLACE	CITIZEN-SHIP (primary)	MARITAL STATUS	WHERE DO THESE PEOPLE USUALLY LIVE?	NOTE ID
	01. Head 02. Spouse 03. Son/Daughter (incl. adopted) 04. Son-/Daughter-in-law 05. Parent or spouse's parent 06. Uncle / Aunt 07. Grand-son/-daughter 08. Brother/Sister 09. Other relative (Note) 10. Non-relative *Write the appropriate code in the box*	**dd/mm/yy**	1. Tokelau: Atafu 2. Tokelau: Fakaofo 3. Tokelau: Nukunonu 4. Tuvalu 5. Samoa 6. New Zealand 7. Australia 8. Other Pacific Island Country (*note*) 9. Other (*note*) *Write the appropriate code in the box*	What is …'s citizenship country? 1. New Zealand 2. Samoa 3. Other (*note*) *Write the appropriate code in the box*	What is …'s present marital status? 1. Never married 2. Legally married 3. Separated 4. Divorced 5. Widowed *Write the appropriate code in the box*	1. Usual resident currently here 2. Absent less than 1 month for work, holidays 3. Absent for more than 1 month but regularly dependent on this HH (eg, students in dorm only, persons in hospital for long-term medical care) 4. Absent for more than 1 month but supporting this HH and expected to return (seamen, seasonal workers) 5. Visitor currently living with HH (more than 6 months)	
10101	**10105**	**10106**	**10107**	**10108**	**10109**	**10110**	**10199**
01	☐☐	☐☐ / ☐☐ / ☐☐	☐	☐	☐	☐	☐
02	☐☐	☐☐ / ☐☐ / ☐☐	☐	☐	☐	☐	☐
03	☐☐	☐☐ / ☐☐ / ☐☐	☐	☐	☐	☐	☐
04	☐☐	☐☐ / ☐☐ / ☐☐	☐	☐	☐	☐	☐
05	☐☐	☐☐ / ☐☐ / ☐☐	☐	☐	☐	☐	☐
06	☐☐	☐☐ / ☐☐ / ☐☐	☐	☐	☐	☐	☐
07	☐☐	☐☐ / ☐☐ / ☐☐	☐	☐	☐	☐	☐
08	☐☐	☐☐ / ☐☐ / ☐☐	☐	☐	☐	☐	☐
09	☐☐	☐☐ / ☐☐ / ☐☐	☐	☐	☐	☐	☐
10	☐☐	☐☐ / ☐☐ / ☐☐	☐	☐	☐	☐	☐
11	☐☐	☐☐ / ☐☐ / ☐☐	☐	☐	☐	☐	☐
12	☐☐	☐☐ / ☐☐ / ☐☐	☐	☐	☐	☐	☐

ID	NOTES

SECTION S1.2: ACTIVITIES LAST WEEK (15+ YEARS)

Please provide the main activity details for every member of this household, aged 15 years and older.

[HM]	MAIN ACTIVITY	MAIN ACTIVITY SECTION				NOTE ID
		TYPE OF ACTIVITY *(occupation)*	WORKING INDUSTRY	WORKING HOURS	WILLING TO WORK MORE	
	What was this ...'s **main activity** during **last week**? *(If away, due to holidays or illness, state what this person would normally be doing).* *Codes are listed in the box below. Write the appropriate code in the box.* **If 01 to 08, go to 10202** **If 09 to 11, go to 10206** **If 12 to 13, go to 10211**	*Examples:* *nurse, teacher, enumerator, security, cook, shop-keeper, farmer, fisherman*	What **industry** did ... work in? *Examples:* *health, education, security, restaurant, retail sales, agriculture, fisheries*	How many hours did ... work in this **main activity last week**? (Include sick, annual and statutory leave) **If 30+ hrs, go to 10206** **If <30 hrs, go to 10205**	Would ... be willing and able to work more hours in this **main activity**? 1. Yes 2. No	NOTE ID
10101	10201	10202	10203	10204	10205	10299
01	▢▢			▢▢ hrs	▢	▢
02	▢▢			▢▢ hrs	▢	▢
03	▢▢			▢▢ hrs	▢	▢
04	▢▢			▢▢ hrs	▢	▢
05	▢▢			▢▢ hrs	▢	▢
06	▢▢			▢▢ hrs	▢	▢
07	▢▢			▢▢ hrs	▢	▢
08	▢▢			▢▢ hrs	▢	▢
09	▢▢			▢▢ hrs	▢	▢
10	▢▢			▢▢ hrs	▢	▢
11	▢▢			▢▢ hrs	▢	▢
12	▢▢			▢▢ hrs	▢	▢

ACTIVITY CODES FOR 10201

Paid employment
01. Employer (Producing goods or services for sale, running a business with paid employees)
02. Self-employed (Producing goods or services for sale, running a business without paid employees)
03. Employee, working for wages/salary in public sector (incl. NGO, UN agencies)
04. Employee, working for wages/salary in private sector

Unpaid employment
05. Producing goods for own and/or family consumption (self employed)
06. Unpaid family worker (family business/ plantation)
07. Unpaid family worker, help with basic household duties inside (washing, cooking, cleaning, etc) and outside (gardening, maintaining lawn, etc)
08. Volunteer work (community, church, etc.)

Not in the labour force
09. Student - full time
10. Student - part time
11. Home maker
12. Retired / Too old
13. None - Did not pursue any activity (no work)
14. Physically/Mentally disabled

Reference period last 7 days

ANY OTHER ACTIVITY LAST WEEK

OTHER ACTIVITY	TYPE OF ACTIVITY (*occupation*)	WORKING INDUSTRY	WORKING HOURS	WILLING TO WORK MORE	NOTE ID
Paid or unpaid (even just for 1 hour)? *Codes are listed in the box on the right. Write the appropriate code in the box.* **If 01 to 08, go to 10207 If 09 to 12, go to 10211**	*Examples: nurse, teacher, enumerator, security, cook, shop-keeper, farmer, fisherman*	What **industry** did ... work in? *Examples: health, education, security, restaurant, retail sales, agriculture, fisheries* *Codes are listed in the box on the right. Write the appropriate code in the box*	How many hours did ... work in this **secondary activity last week**? **If 30+ hrs, go to 10211 If <30 hrs, go to 10210**	Would ... be willing and available to work more hours in this **secondary activity last week**? **1. Yes 2. No**	
10206	**10207**	**10208**	**10209**	**10210**	**10299**
☐☐			☐☐ hrs	☐	☐
☐☐			☐☐ hrs	☐	☐
☐☐			☐☐ hrs	☐	☐
☐☐			☐☐ hrs	☐	☐
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☐☐			☐☐ hrs	☐	☐

ACTIVITY CODES FOR 10206

Paid employment
01. Employer (Producing goods or services for sale, running a business with paid employees)
02. Self-employed (Producing goods or services for sale, running a business without paid employees)
03. Employee, working for wages / salary in public sector (incl. NGO, UN agencies)
04. Employee, working for wages / salary in private sector

Unpaid employment
05. Producing goods for own and/or family consumption (self employed)
06. Unpaid family worker (family business/plantation)
07. Unpaid family worker, help with basic household duties inside (washing, cooking, cleaning, etc) and outside (gardening, maintaining lawn, etc)
08. Volunteer work (community, church, etc.)

Not in the labour force
09. Student - full time
10. Student - part time
11. Home maker
12. Retired / Too old
13. None - Did not pursue any activity (no work)
14. Physically/Mentally disabled

ID	NOTES

SECTION S1.2: ACTIVITIES LAST WEEK (15+ YEARS) (*Cont'd*)

[HM]	ACTIVELY LOOK FOR A JOB	WHY NOT?	WILLING TO WORK MORE	NOTE ID
	Did ... actively look for **work** or **for a job last week**? 1. Yes 2. No If 1, go to 10213 If 2, go to 10212	**Reason for not searching a job:** 01. Student 02. Already have a full-time job 03. Don't want to work more 04. Physically/Psychologically disabled 05. Believe no paid work available 06. Discouraged (stopped looking, cannot find anything) 07. Waiting for family/friends to find work for me or tell me about other jobs 08. Weather/No transport 09. Home duties (babysitting, chores, etc.) 10. Other (observation)	Was ... available to work, or take on another job <u>last week</u>? 1. Yes 2. No	
10101	10211	10212	10213	10299
01	☐	☐ ☐	☐	☐
02	☐	☐ ☐	☐	☐
03	☐	☐ ☐	☐	☐
04	☐	☐ ☐	☐	☐
05	☐	☐ ☐	☐	☐
06	☐	☐ ☐	☐	☐
07	☐	☐ ☐	☐	☐
08	☐	☐ ☐	☐	☐
09	☐	☐ ☐	☐	☐
10	☐	☐ ☐	☐	☐
11	☐	☐ ☐	☐	☐
12	☐	☐ ☐	☐	☐

ID	NOTES

4

SECTION S1.3: EDUCATIONAL STATUS (3+ YEARS)

Please provide the educational status of every member of this household aged 3 years and over.

		SCHOOL ATTENDANCE						
		NEVER ATTENDED?		Is ... attending school now?	ALREADY LEFT SCHOOL		CURRENTLY ATTENDING SCHOOL	
[HM]	Has ... ever attended a formal education institution? **1. Yes 2. No** **If Yes, go to 10303**	Why has … never attended school (main reason)? 1. Too young 2. Physical/Mental disability 3. Medical/health issues 4. Other (*note*) **Go to next [HM]**		**1. Yes 2. No** **If Yes, go to 10306** **If No, go to 10304**	Why did ... leave school (main reason)? 1. Completed desired schooling 2. Poor academic progress 3. Too expensive 4. Too far away 5. Find a job 6. Had to help at home 7. Personal reasons 8. Medical/Health issues 9. Other (*note*)	What was the highest level/ grade you have completed? 30. None completed 31. Preschool/Kindergarten 01-11. 1st to 11th year 12. Highschool graduate or equivalent 14. Some college, no degree 15. Trade certificate 16. Bachelor's degree 17. Post-graduate qualification 18. Master's degree 19. Doctorate 20. Other (*note*) **Go to next [HM]**	What level/grade is ... currently attending? 31. Preschool/ Kindergarten 01-12. 1st-12th year 14. College 15. Trade certificate 16. Bachelor's degree 17. Post-graduate qualification 18. Master's degree 19. Doctorate 20. Other (*note*)	Type of school: 1. Public 2. Private 3. Others (*note*) *Write the appropriate code in the box*	NOTE ID
10101	10301	10302		10303	10304	10305	10306	10307	10399
01	☐	☐		☐	☐	☐ ☐	☐ ☐	☐	☐
02	☐	☐		☐	☐	☐ ☐	☐ ☐	☐	☐
03	☐	☐		☐	☐	☐ ☐	☐ ☐	☐	☐
04	☐	☐		☐	☐	☐ ☐	☐ ☐	☐	☐
05	☐	☐		☐	☐	☐ ☐	☐ ☐	☐	☐
06	☐	☐		☐	☐	☐ ☐	☐ ☐	☐	☐
07	☐	☐		☐	☐	☐ ☐	☐ ☐	☐	☐
08	☐	☐		☐	☐	☐ ☐	☐ ☐	☐	☐
09	☐	☐		☐	☐	☐ ☐	☐ ☐	☐	☐
10	☐	☐		☐	☐	☐ ☐	☐ ☐	☐	☐
11	☐	☐		☐	☐	☐ ☐	☐ ☐	☐	☐
12	☐	☐		☐	☐	☐ ☐	☐ ☐	☐	☐

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5

SECTION S1.5: COMMUNICATION STATUS (10+ YEARS)
For each member of this household, 10 years and older, please record the following:

[HM]	Did ... use internet? 1. Yes 2. No	Where did ... access the internet? 1. Home 2. Work 3. Village council office 4. Place of education 5. Another household 6. Mobile device (cellphone, i-pad, smartphone) 7. Other (note)			NOTE ID
		1st access	**2nd access**	**3rd access**	
10101	**10501**	**10502**	**10503**	**10504**	**10599**
01	☐	☐	☐	☐	☐
02	☐	☐	☐	☐	☐
03	☐	☐	☐	☐	☐
04	☐	☐	☐	☐	☐
05	☐	☐	☐	☐	☐
06	☐	☐	☐	☐	☐
07	☐	☐	☐	☐	☐
08	☐	☐	☐	☐	☐
09	☐	☐	☐	☐	☐
10	☐	☐	☐	☐	☐
11	☐	☐	☐	☐	☐
12	☐	☐	☐	☐	☐

ID	NOTES

SECTION S1.6 HOUSEHOLD MEMBERS WHO LEFT THE HOUSEHOLD

Did this household have any members in the last 12 months, who are no longer members of the household?

Examples: Died in the last 12 months, or... Moved away with no intention of returning

1. Yes ◯ Provide details below

2. No ◯ Go to Module 2

<div style="background:yellow">**Reference period last 12 months**</div>

[HM]	PERSON NAME *First name* *Surname*	SEX 1 = Male 2 = Female *Write the appropriate code in the box*	AGE IN COMPLETE YEARS *enter 000 for child under 1 year*	Contributed any income during the stay within this HH? **1. Yes** **2. No** **If No, go to 10607**	What main paid activity did this person do? 1. Wages job 2. Own business 3. Sale of agricultural products 4. Sale of fish, sea food 5. Sale of livestock 6. Sale of handicraft 7. Other type of income	Incurred any major personal expenses while with HH? **1. Yes** **2. No** **If No, go to Module 2**	What was the main expense incurred by this person? 1. Household assets 2. Travel 3. Education expenditure 4. Health expenditure 5. Customs 6. Other *(note)*	How many months did [HM] stay in HH over last 12 months?	NOTE ID
10601	**10602**	**10603**	**10604**	**10605**	**10606**	**10607**	**10608**	**10609**	**10699**
61		◯	◯◯◯	◯	◯	◯	◯	◯◯ mths	◯
62		◯	◯◯◯	◯	◯	◯	◯	◯◯ mths	◯
63		◯	◯◯◯	◯	◯	◯	◯	◯◯ mths	◯
64		◯	◯◯◯	◯	◯	◯	◯	◯◯ mths	◯
65		◯	◯◯◯	◯	◯	◯	◯	◯◯ mths	◯
66		◯	◯◯◯	◯	◯	◯	◯	◯◯ mths	◯
67		◯	◯◯◯	◯	◯	◯	◯	◯◯ mths	◯
68		◯	◯◯◯	◯	◯	◯	◯	◯◯ mths	◯
69		◯	◯◯◯	◯	◯	◯	◯	◯◯ mths	◯

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